

COMMITTEE OF THE WHOLE MEETING MINUTES

TUESDAY, FEBRUARY 28, 2017 – 6:30 p.m.
COUNCIL CHAMBERS – OLEAN MUNICIPAL BUILDING

IN ATTENDANCE WERE: ALDERMEN GONZALEZ, WITTE, ANDREANO, DOUGHERTY, CRAWFORD, SMITH, AND GEORGE. OTHERS: MAYOR WILLIAM AIELLO; AL UTECHT, CITY CLERK; NICHOLAS DICERBO, JR., CITY ATTORNEY; FRED SARADIN, CITY AUDITOR; MARY GEORGE, COMMUNITY DEVELOPMENT PROGRAM COORDINATOR; TOM WINDUS, DIRECTOR OF PUBLIC WORKS; JOHN ANASTASIA, YOUTH & RECREATION DIRECTOR; BOB BELL, FIRE CHIEF; JEFF ROWLEY, POLICE CHIEF, AND TIFFANY TAYLOR, MANAGERIAL CONFIDENTIAL ADMINISTRATIVE SECRETARY.

Council President Gonzalez called the meeting to order at 6:30 p.m. and asked that the record show that all Aldermen were present.

1. Finance & Bills

A motion to approve Finance & Bills was made by Alderman Dougherty, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

2. PL #08-17: (Aiello) To establish the Standard Work Days pursuant to New York State and Local Retirement System Regulation 315.4.

Mayor Aiello stated that this is procedural, and if the Council recalls, is a Resolution that is passed on an annual basis for new elected officials.

A motion to approve PL #08-17 was made by Alderman Witte, seconded by Alderman Crawford. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

3. PL #11-17: (Aiello) To extend the contract with H. Sicherman/ The Harrison Studio through December 31, 2017 to continue to provide technical services to the City.

Mayor Aiello stated that this was previously discussed in committee.

A motion to approve PL #11-17 was made by Alderman George, seconded by Alderman Witte. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

4. PL #13-17: (Aiello) To authorize the Mayor to enter into an agreement with DiDonato Associates Engineering & Architecture P.C. for Construction Inspection Services associated with the William O. Smith Recreation Center Ice System, Aquatics and Other Improvements Project.

Mr. Windus stated that this is an extension of the current contract with DiDonato Associates. The engineers drew up the plans for the renovation, and now we are interested in continuing their contract so that they can oversee the construction portion of the project and complete construction inspection services. He stated that this is a standard agreement with boilerplate language. The costs are between \$86,000 and \$89,000 (including some testing built into the agreement), so the estimated \$100,000 for this contract in the overall project budget should be more than enough to cover the costs.

Alderman Gonzalez clarified that no additional monies are being budgeted or borrowed for this, and we are just assigning the contract. Mr. Windus confirmed that this is correct, and that this contract is a part of the existing BAN and grant funding that the City has received for the Recreation Center Project.

Alderman Witte asked if a \$92,000 fee on the current Finance & Bills was included in the total project cost that was presented to the Council last week. Mr. Windus stated that this is for the engineering portion of the project, which is included in the projected total cost for DiDonato of \$475,000 for the entire project. He stated that these costs are the reason that we want to try to do as much engineering in house as we can for major projects; however, for a project of this type, it was necessary to bring in engineers with more experience in the type of work required.

A motion to approve PL #13-17 was made by Alderman Andreano, seconded by Alderman George. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

5. PL #14-17: (Aiello) That the Common Council as Lead Agency concludes that the proposed project for trail improvements along East Avenue and within War Veterans Park is an Unlisted Action and that after full review of the Environmental Assessment Form determines that the project will have no adverse environmental impact and thus declares a Negative Declaration.

Mayor Aiello stated that this project has been going on for quite some time. Originally, the plan was to connect a trail from Front Street over the railroad trestle to connect to the JCC trails. However, the plans fell through when the City was not able to come to an agreement with the railroad, so the new plan is to connect the path in the park to East Avenue, then to the JCC trails. The SEQR is a required part of the process, as it is for any project that the City chooses to undertake.

A motion to approve PL #14-17 was made by Alderman Crawford, seconded by Alderman Andreano. Voice vote, ayes all. Motion carried. Referred to Regular Meeting for Resolution.

6. Adjournment

A motion to adjourn was made by Alderman Gonzalez, seconded by Alderman Dougherty. Voice vote, ayes all. Motion carried. Meeting adjourned at approximately 6:37 p.m.