

CITY OF OLEAN  
YOUTH & RECREATION DEPARTMENT  
VENDING MACHINE OPERATION

The City of Olean Youth & Recreation Department is requesting proposals for the vending machines at the William O. Smith Recreation Center, John J. Ash Community Center, and Olean Municipal Building. Vending specifications can be obtained at the City of Olean Auditor's Office, Room 109 in the Olean Municipal Building, P.O. Box 668, Olean, New York 14760. Proposals will be accepted until 5 p.m. on Friday, June 23, 2017 at the Auditor's Office in a sealed envelope with a non-collusion affidavit of prime bidder enclosed. If you have questions, please call 716-376-5666. The City of Olean reserves the right to reject any and all bids or to accept bids on certain items only and to waive any informality contained in said bid or bids.

Youth & Recreation Department



9. Vending monies from the William O. Smith Recreation Center are to be counted with the Recreation Center Manager or a designated Recreation Center employee. Monies from the John J. Ash Community Center to be counted with the Assistant Manager at the facility and at the Municipal Building by the City Clerk's office or other designated Municipal Building employee.
  
10. Commission check is to be submitted to the Youth & Recreation Department by the 10<sup>th</sup> of each month for the preceding month for the machines at the William O. Smith Recreation Center and the John J. Ash Community Center. A separate commission check for the vending machines at the Olean Municipal Building should be submitted to the City of Olean Auditor's Office (check made out City Building Employee Fund) by the 10<sup>th</sup> of each month for the preceding month for the machines at the Olean Municipal Building.

Proposals should be submitted to the City of Olean Auditor's Office, Room 109 of the Olean Municipal Building, Olean, New York 14760, with a non-collusion affidavit of prime bidder enclosed. These will be received until 5:00 p.m. on **June 23, 2017**. The Vendor will begin the concession September 1, 2017. The City of Olean reserves the right to reject any or all bids or to accept bids on certain items only and to waive any informality contained in said bid or bids.

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VENDING FOR CITY OF OLEAN  
DIVISION OF YOUTH & RECREATION  
PROPOSAL FORM

Machine to be Provided	Price	Commission
Food & Drink Machines (Recreation Center)		
Hot Food _____	_____	_____
Cold Food _____	_____	_____
Hot Beverage _____	_____	_____
Cold Beverage _____	_____	_____
Candy _____	_____	_____
Ice Cream _____	_____	_____

Cold Drink Machine (John J. Ash Community Center)

\_\_\_\_\_

Food & Drink Machines (Municipal Building)

\_\_\_\_\_

\_\_\_\_\_

If you wish to give one over-all commission percentage, please indicate below:

Overall commission to be given on all machines provided: \_\_\_\_\_

Name \_\_\_\_\_

Company Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_ Date \_\_\_\_\_

NONCOLLUSION AFFIDAVIT OF PRIME BIDDER

State of New York )  
Cattaraugus County ) ss:

\_\_\_\_\_, being first duly sworn, deposes and says that:  
(Company Representative)

1. He is (owner, partner, officer, representative or agent) of (Company Name) \_\_\_\_\_, the Bidder that has submitted the attached Bid;
2. He is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;
3. Such Bid is genuine and is not a collusive or sham Bid;
4. Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, of parties in interest, including this affiant, has in any way colluded, conspired, connived, or agreed, directly or indirectly with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the bid price of any other Bidder, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Olean or Division of Youth & Recreation or any person interested in the proposed contract; and
5. The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owner, employees, or parties in interest, including this affiant.

Signed \_\_\_\_\_  
(Company Representative)

Subscribed and sworn to before me this \_\_\_\_\_  
day of \_\_\_\_\_, \_\_\_\_\_

\_\_\_\_\_  
Notary Public