

# Genealogy Records & Resources

## What types of records are available from the City Of Olean for genealogy research?

Vital records registration started in New York State outside of New York City in 1881. Generally, the City of Olean has records starting from 1882. \*Is it not guaranteed the record is available\*

- Birth certificates - if on file for at least 75 years and the person whose name is on the birth certificate is known to be deceased.
- Death certificates - if on file for at least 50 years.
- Marriage certificates - if on file for at least 50 years and both spouses are known to be deceased.

## What is the fee for a genealogy copy?

The standard fee for a genealogy copy is \$22.00 -This includes a copy of the certificate, a three-year search of the index, the retrieval and re-filing of the microfilm/microfiche and either a copy of the record or a no record report. When more than a three-year search is requested, the fee is higher.

Period Searched	Fee
1 to 3 years	\$22.00
4 to 10 years	\$22.00
11 to 20 years	\$62.00
21 to 30 years	\$82.00
31 to 40 years	\$102.00
41 to 50 years	\$122.00
51 to 60 years	\$142.00
61 to 70 years	\$162.00
71 to 80 years	\$182.00
81 to 90 years	\$202.00

The fee applies separately to each record requested.

For example, the fee for a request consisting of one birth record (1-year search for \$22.00),

plus one death record (24-year search for \$82.00),

plus one marriage record (11-year search for \$62.00) is a total of \$166.00

## Are the time periods ever waived?

The time periods are waived for direct-line descendants.

A direct line descendant is a person in the direct line of descent,

i.e.,the child, grandchild, great grandchild of the person whose record is requested.

The direct-line descendant applicant must provide the following:

- Proof of their relationship to the person whose record they are requesting.
- Proof of the death of the person whose birth certificate they are requesting.
- Proof of the death of both spouses whose marriage certificate they are requesting.

VITAL RECORDS COPIES CANNOT BE PROVIDED FOR COMMERCIAL PURPOSES.

**FEE - \$22.00 includes search and uncertified copy or notification of no record.**

1. Original records of births and marriages for the entire state begin with 1881, deaths begin with 1880, EXCEPT for records filed in Albany, Buffalo and Yonkers prior to 1914. Applications for these cities should be made directly to the local office.
2. The New York State Department of Health does not have New York City records except for births occurring in Queens and Richmond counties for the years 1881 through 1897.

To insure a complete search, provide as much information as possible. Please complete for type of record requested, birth, death OR marriage.

<b>Birth</b>	Name at Birth _____	<b>Birth</b>	Name at Birth _____
	Date of Birth _____		Date of Birth _____
	Place of Birth _____		Place of Birth _____
	Father's Name _____		Father's Name _____
	Mother's Maiden Name _____		Mother's Maiden Name _____
<b>Marriage</b>	Name of Bride _____	<b>Marriage</b>	Name of Bride _____
	Name of Groom _____		Name of Groom _____
	Date of Marriage _____		Date of Marriage _____
	Place of Marriage _____		Place of Marriage _____
	And/or License _____		And/or License _____
<b>Death</b>	Name at Death _____	<b>Death</b>	Name at Death _____
	Date of Death _____ Age at Death _____		Date of Death _____ Age at Death _____
	Place of Death _____		Place of Death _____
	Name of Parents _____		Name of Parents _____
	Name of Spouse _____		Name of Spouse _____

For what purpose is information required? \_\_\_\_\_

What is your relationship to person whose record is requested? \_\_\_\_\_

In what capacity are you acting? \_\_\_\_\_

SIGNATURE OF APPLICANT \_\_\_\_\_ DATE \_\_\_\_\_

ADDRESS \_\_\_\_\_ Phone \_\_\_\_\_

CITY OF OLEAN VITAL  
RECORDS PO BOX 668  
101 E STATE ST  
OLEAN, NY 14760

PHONE: 716-376-5605  
MONDAY - FRIDAY 9AM-2PM

\$22+ PER COPY, CHECK OR MONEY ORDER  
PAYABLE TO: **CITY OF OLEAN**

INCLUDE: COMPLETED APPLICATION, LEGIBLE COPY  
COPY OF PHOTO ID, PAYMENT, SELF-ADDRESSED, STAMPED  
ENVELOPE FOR RETURN

If requesting birth and marriage records, please sign the following statement:

To the best of my knowledge, the person(s) named in the application are deceased.

\_\_\_\_\_  
SIGNATURE OF APPLICANT