

City of Olean
Request for Proposals
Addendum #1 – Answers to Questions
Security Camera Consultation, Securing of
Equipment/Materials, Installation, Storage Capability &
Maintenance

Link to the Google Earth Shape Files of the Parks:

https://earth.google.com/earth/d/1GVK4NzwLZfYB6fPzcWWXFA3mCF_RQmA1?usp=sharing

Link to the Google Earth Aerial Views of the Parks:

<https://cityofolean.org/zipped-parks-google-earth-aerial/>

1. What are the areas of interest in each one of the parks?

Safety, vandalism, trespassing. Wide range. Access roads, shelters, pavilions, buildings, equipment.

2. Do you have images of the parks?

No. Use Google Earth.

3. Maps. Any existing City-owned properties in close proximity?

These properties can be placed on the map.

4. A question was raised if the poles are City-owned and if not, who owns them.

The City owns the poles in the parks in their entirety. Poles outside of the parkland are National grid owned. It was noted fiber can be installed pole to pole, if City-owned.

5. Has the City considered the reoccurring expense of cell cards, and can it take on the expense?

Yes, it is aware there will be reoccurring expenses. The Common Council will ultimately decide if it can take on the expense once the responses are received and the dollar figure is known.

6. Confirmation was being sought as to whether the City is looking for the respondent to design, budget and layout the project.

Yes, as outlined in the RFP.

7. Can a walkthrough be scheduled?

No, please see mapping instead.

8. Do all of the poles have power?

No, not all parks currently have electric.

9. Would you want a solar option for the parks that don't have power?

Yes, that would be considered.

10. Should there be a breakdown of each park in the response?

Yes. Provide an amount for each separate park with cloud based storage. Do a breakdown of each and then add them all up for a total overall project cost.

11. Is there a City Wi-Fi system?

Not at this time. That would be a work in progress in the future. The City currently has 3 towers that can transmit 1 gigabyte wirelessly and be pushed up to twenty miles.

12. Could video be on its own network?

Yes, it could.

13. Can available fiber be identified where it is located on the maps?

Yes, it will be labeled and done so by point to point.

14. Can permission be sought by the City to Community Bank to add another tower to their building's rooftop?

No, it was found to be unfeasible.

15. What is the retention period for the video?

30 days – maximum.

16. What are the frame rates?

Anywhere between 10-15 is a generally accepted practice and found to be sufficient for this project.

17. What companies are your service providers?

Spectrum for cable and Verizon for cell phones.

18. How would the video be relayed back to dispatch?

It was imagined to do so with VPN or sim cards; however, it is up to the respondent in their design to make the connection successful in some manner.

19. Are there certain camera models being requested or excluded?

No, it is up to the respondent to choose and provide the appropriate and proper equipment.

20. Has there been consideration in tying in further equipment such as a license plate reader, facial recognition, alarm monitoring with a third party monitor that see a threat and notifies you?

The City is open to all of it.

21. Is this going to be a one-time purchase or a lease? Is it understood there are maintenance costs?

It could be either. It is understood there will be maintenance costs involved as well.

22. What is the project timeline after award?

It has been determined the contractor would have to start on or about 06/01/2024 to accommodate the City's upcoming fiscal year for either budgeted or borrowed funds for the project.

23. Can the response deadline be extended?

Yes, it has been extended to: Monday, November 27, 2023 by 11:00 a.m. to dpwadmins@cityofolean.org

24. Are there buildings in each park to house the equipment?

No, the equipment should be for outdoor services that can withstand the elements and designed to be housed in some sort of device or housing unit.

25. Can it be labeled on the drawings to include any buildings that do exist that may be used to house the equipment?

See maps for any buildings shown.

26. Is there a preference to 1, 3, or 5-year licensing?

Yes, 3 years.

27. Is the City adamant about cloud recording storage?

Yes.

28. Is the City open to multiple providers or does it have to be 1 solution and 1 company?

Whatever works best for the successful application in the parks.

29. Is there enough fiber?

There is currently 1 fiber and 2 cable connections in the Olean Municipal Building at 101 East State Street, Olean, NY 14760.

30. It was noted the Gerringer-Haggerty Park at 211 Franklin Street is privately owned and asked if it should still be considered?

Yes, the transfer of the property from SolEpoxy to the City of Olean is in process and being handled by the City Attorney.

31. For the poles that need to be set, would the City be able to perform this work?

Yes.

32. Will the City get the electric to the equipment?

Yes.

33. What building would it come into?

The Olean Municipal Building at 101 East State Street, Olean, NY 14760.

34. Are providing monitors and work stations part of the project? If so, how many are necessary?

No, the City will provide these items.

35. How many marked and unmarked police cars are there? Would tablets be necessary for them to view the cameras?

Answer was provided as to the number of vehicles; however, no tablets are necessary for the vehicles or access.

36. How many computers and monitors are required?

None. We just need access to the system.

37. What are the capabilities necessary for dispatch?

Dispatch will live feed watch.

38. Should outdoor enclosures be provided by the respondent?

Yes, include the housing for the enclosures.

39. Are the poles metal?

Poles in place are either constructed of wood or metal and either can be used.

40. What are the heights of the poles?

It varies by park. The wooden poles at Forness Park are buried 10' in the ground and stand 70' tall.

41. Can the poles be identified on the map?

See Google Earth.

42. Can the Google Earth file be provided?

Yes, see link on page 1.

43. Is there a trunk line from the Community Bank building where the rooftop antenna is located?

No. We share a wireless connection to the bank building located two City blocks away at 201 North Union Street, Olean, NY 14760.

44. Does the City typically buy items outright? Does it historically buy on a monthly set up? Should financing options be included?

The City is open to considering all options.

45. Is the City recognizing and aware there will be operational and monthly expenses?

Yes, it is aware there will be recurring expenses and most likely annual or monthly subscriptions, etc.

46. Can respondents ask another round of questions once they receive the answers to these questions?

Yes, the answers (Addendum #1) will be published online on the City of Olean's website under the RFP page. <https://cityofolean.org/request-for-proposal/>

Additional project questions may be submitted to dpwadmins@cityofolean.org by 11:00 a.m. on November 6, 2023.

Responses to questions will be published online via the following webpage <https://cityofolean.org/request-for-proposal/> by 11:00 a.m. on November 13, 2023. It will be identified as Addendum #2.

47. A question was received via email to dpwadmins@cityofolean.org asking if an exception could be made as that company's assigned sales person was on their way to the mandatory pre-proposal meeting and a family emergency occurred and the individual had to turn back and didn't make the meeting. It was further asked if the company can schedule a meeting for a different day.

Unfortunately, following proper City procurement practices, no exceptions can be made and no separate meeting will be scheduled with that company.

48. The following was received via email to dpwadmins@cityofolean.org: I am inquiring about the parks and utilizing Google Earth. While this is a great tool, I am not sure how we can determine the exact acreage within this parks, like boundaries. Is that something that you guys could potentially mark up so we can determine the best place to put the cameras?

See mapping.

49. The following was received via email to dpwadmins@cityofolean.org:

-The current camera quality of the existing cameras....are you happy with it?

We have two sets of cameras, the initially purchased cameras (Advidia E-37-V) are very grainy but the second group we purchased (Advidia M-46 series) are acceptable; although, we believe there are probably better cameras available now.

-What is the make/model of the current cameras. We will calculate EOL (End of Life) of those units in our proposal?

The older units are the (Advidia E-37-V), the newer units are Advidia M-46 series, although, we are seeking better cameras.

-We are certain the question was asked about existing internet connections around the city and know you will be providing that.

There is currently no internet at any of these locations. A Verizon solution will have to be set up for each of these locations. Once we know what we need we'll work with our Verizon representatives to get that solution put in place.

50. The following was received via email to dpwadmins@cityofolean.org:

I know many of these were asked yesterday but wanted to clarify our interest as well in confirming the following;

Can Google Earth Maps be provided that identify:

- **City owned Poles and/or Structures (buildings) with constant power that can be used to mount equipment?**

See previous answers above.

- o **Do any of the building structures already have City network available?**

No.

- **Primary areas of camera coverage desired?**

See answer already provided from Question #1.

Would an on-premise solution also be considered?

No, cloud storage is required.

Will the City provide a lift as needed for mounting equipment?

No, it is the contractor's responsibility to install.

Can the City provide the cellular cards and set up required plans for connectivity with existing provider (Verizon) if applicable?

Yes.

As stated, please confirm that;

- **constant 110VAC power can be provided where needed (if not currently available on a pole or structure) for proposed hardware.**

Yes, the City will have to provide electric.

- **new poles (with constant power) can be provided and installed by the City if there is not existing infrastructure in place where camera coverage is requested.**

Yes, the City will have to install poles.

Can the City request approval to mount additional hardware on the Community Bank Tower?

No, this has become unfeasible.

How many PC's and Monitors (and what size monitors/type of mount is desired) for Dispatch?

Refer to the answer from Question #36.

Will there be a scheduled walk-through date for the Parks or can they be visited as needed?

No, refer to the answer from question #7. You can visit on your own time.

What is the new deadline for proposals?

Monday, November 27, 2023 by 11:00 a.m. via electronic submission to dpwadmins@cityofolean.org.