

City of Olean  
**Department of Public Works**  
**Code Enforcement Division**  
101 East State Street  
Olean, New York 14760

Dear Citizens,

It is that time of year again when property maintenance becomes a concern and the maintenance of property is needed to help protect public health, safety and the welfare of our neighborhoods. We are requesting the following per New York State 2020 Property Maintenance Code and the City of Olean Code of Ordinances:

- ***Grass and weeds:*** The City of Olean Code of Ordinance Chapter 16 Section 2 is in effect and annually enforceable from May 1 - October 15. Please maintain your grass and weeds at a height of no more than 8 inches.
  - Please note that discharging grass clippings in the City Street is not only unsafe for motorcyclists but this practice also clogs the city drains causing unnecessary blockages of the storm sewer that can result in street flooding during rain storms. Please discharge clippings onto your own property to alleviate any future issues.
- ***Litter, garbage and refuse:*** This City of Olean Code of Ordinance Chapter 12 Section 10 and New York State Property Maintenance Code Section 308 states: “residential, commercial and industrial premises, whether improved or vacant, shall be free of litter. Property should be maintained free of all litter, garbage and refuse. All litter, garbage and refuse shall be stored in a container with a lid. All containers shall be watertight and rodent and insect proof.”
  - Please note that we are requesting that your property be maintained in a neat and clean manner. All garbage is to be removed and or stored appropriately. This small task will not only keep Olean in a clean and tidy manner, but it will also detour insects, vermin and rodent harborage and infestation.
- ***Water and sewers and sewage disposal:*** This City of Olean Code of Ordinance Chapter 20 Section 8 and Chapter 27 Section 45 states: “it shall be unlawful for any person to place, deposit, or permit to be deposited in any unsanitary manner upon public or private property within the City, or in any area under the jurisdiction of the City, any human or animal excrement, garbage, or other objectionable waste.”
  - We are requesting that nothing be deposited in the storm water catch basins of our city streets. This causes the catch basins to obstruct which can lead to street flooding during rain storms.

Respectfully,

David Bauer  
Code Enforcement Supervisor

Robert W. Ring  
Director of Public Work