

**City of Olean**  
**Department of Fire, Buildings & Emergency Services**  
**Code Enforcement Division**

**Olean Municipal Building**

P.O. Box 668, 101 E. State Street  
Olean, NY 14760  
(716) 376-5683, (716) 376-5707 (fax)  
www.cityofolean.org  
codes@cityofolean.org

**Re-Roofing Operating Permit**

**Date Issued:** \_\_\_\_\_ **Permit Number:** \_\_\_\_\_

Address of operation: \_\_\_\_\_

Owner: \_\_\_\_\_

E-mail: \_\_\_\_\_

Licensed Contractor: \_\_\_\_\_

Existing Roof Type and Material: \_\_\_\_\_

Number of Layers of Roofing Material: \_\_\_\_\_

Recovering: \_\_\_\_\_ Replacement: \_\_\_\_\_

*Materials to be Used:*

**Valuation \$** \_\_\_\_\_

- Two or more applications of any type of roofing requires a complete tear off and replacement.
- Roof replacement requires compliance with the criteria outlined in Section R905 in regards to underlayment and ice protection.
- Where the existing roof is deteriorated or water soaked – new sheathing shall be applied according to Section R905.
- Wood shake, slate, clay, cement or asbestos-cement tile may not be covered over.

Sec. 6-69. Construction inspections.

(a) Permitted work shall be required to remain accessible and exposed until inspected and accepted by the Code Enforcement Officer. Permit holders shall be required to notify the Code Enforcement Officer when construction work is ready for inspection.

(b) Provisions shall be made for inspection of the following elements or other elements required by Code Enforcement of the construction process, where applicable:

- (1) Work site prior to the issuance of a permit;
- (2) Footing and foundation;
- (3) Preparation for concrete slab;
- (4) Framing;
- (5) Building systems, including underground and rough-in;
- (6) Fire-resistant construction;
- (7) Fire-resistant penetrations;
- (8) Solid-fuel-burning heating appliances, chimneys, flues or gas vents;
- (9) Energy code compliance; and

(10) A final inspection after all work authorized by the building permit has been completed.

(c) After inspection, the work or a portion thereof shall be noted as satisfactory as completed, or the permit holder shall be notified as to where the work fails to comply with the Uniform Code. Construction work not compliant with code provisions shall be required to remain exposed until it has been brought into compliance with code, been reinspected, and been found satisfactory as completed.

(Res. No. 136-06, 12-26-06)

***I certify that the information supplied on this application is true and correct and that any changes shall be applied for in writing and approved by the Code Enforcement Officer(s) and***

***I shall comply with any and all requirements as per all Local and State codes and***

***I also agree that the City Code Enforcement Officer(s) will have access to the property and buildings to perform all the necessary inspections required by law and***

***I understand that I am responsible for notifying Code Enforcement for such inspections if the officer has not already made the necessary inspections(s) some of which may be indicated on the provided building plan checklist) and***

***I agree that all work will cease until inspection(s) have been conducted by the Code Enforcement Officer(s).***

Applicant: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(print) (signature) (date)

Owner: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
(print) (signature) (date)