

TYPE OF RECORD DESIRED (Enter Number of Copies)

Search and Certified Transcript

Fee \$10.00
Per copy

A Certified Transcript is an abstract from the marriage record issued under the seal of the town/city clerk. It includes the names of the contracting parties, their residence at the time the license was issued, date and place of marriage as well as data and place of birth of the bride and groom.

A Certified Transcript may be used as proof that a marriage occurred.

Search and Certified Copy

Fee \$10.00
Per copy

A Certified Copy includes all of the items of information occurring on the original record of the marriage.

A Certified Copy may be needed when proof of parentage and certain other detailed information may be required such as passports, veteran's benefits, court proceedings, or settlement of an estate.

Bride/Groom/Spouse

Name: *(as recorded on marriage license)*

Date of Birth:
(or age at time of marriage)

First Middle Last Birth Name (if different)

If Previously Married, State Name Used at that Time:

Residence (at time of marriage):

First Middle Last County State

Bride/Groom/Spouse

Name: *(as recorded on marriage license)*

Date of Birth:
(or age at time of marriage)

First Middle Last Birth Name (if different)

If Previously Married, State Name Used at that Time:

Residence (at time of marriage):

First Middle Last County State

Marriage Information

Place Where Marriage License Was Issued:

Place Where Marriage Was Performed:

Marriage Certificate No.:
(if known)

Local Registration No.:
(if known)

Town or City County Town or City County

Purpose for which record is required:

Date of Marriage or Period

Covered by Search:

Married on or

Search from: _____
(mm/dd/yyyy)

In what capacity are you acting?:

What is your relationship to person whose record is required?
(If self, state "SELF".)

Search to: _____
(if searching period) (mm/dd/yyyy)

If attorney, give name and relationship of your client to person whose record is required:

Signature of Applicant:

Date:

Applicant's Phone Number:



Name of Applicant:

Address of Applicant:

City State ZIP

CITY OF OLEAN PHONE: 716-376-5605
VITAL RECORDS MONDAY - FRIDAY 12-5PM
PO BOX 668
101 E STATE ST OLEAN, NY 14760 \$10 EACH, CHECK OR MONEY ORDER PAYABLE TO: CITY OF OLEAN

INCLUDE: COMPLETED APPLICATION, LEGIBLE COPY
COPY OF PHOTO ID, PAYMENT, SELF-ADDRESSED, STAMPED ENVELOPE FOR RETURN

*** ONLY MARRIAGE LICENSES PURCHASED IN THE CITY OF OLEAN ARE ON FILE IN THIS OFFICE ***

Who is eligible to obtain a marriage certificate copy?

- The spouses
- Other persons who have a:
 - documented judicial or other proper purpose
 - New York State Court Order

What is a judicial or other proper purpose?

If the applicant is not a spouse, a judicial or other proper purpose must be documented. An example of a judicial or other proper purpose would be a marriage record needed by the applicant to claim a benefit. Documentation would consist of an official letter from the agency verifying that to process the claim they require from the applicant a copy of the requested marriage record.